

SGI-BEL ASBL POLICY ON THE COLLECTION OF YOUR PERSONAL DATA

The official responsible for data collection: Soka Gakkai International Belgium ASBL, abbreviated SGI-Bel ASBL, whose registered office is located at 1070 Brussels, Rue Grisar, 46 (BCE: 445.120.231)

Contact address: privacy@sgi-bel.org

Overview

SGI-Bel makes every effort to protect the confidentiality of your personal data and to respect the legislation relating to the collection and processing of personal data.

This data collection policy applies to:

- members of the association (data collected during your membership);
- participants in the activities of the association (data collected when you register for activities, such as seminars, courses, exams, etc.);
- donors (data collected during a donation).

Data collected:

The data processed by SGI-Bel is as follows:

- surnames, first names, date of birth, language, nationality, postal address, email address and contact details, telephone number, mobile number, marital status, contact person to be notified in case of emergency, level of education, occupation, religious and philosophical orientation.
- the various pieces of information that can be exchanged between you and the managers or the administration department of SGI-Bel.
- bank account details for donations or participation in a seminar, course, etc.

Legal basis for data collection

SGI-Bel collects your data as part of your membership, participation or support for its activities

SGI-Bel also collects your data based on its interest in keeping you informed of its activities once you have joined and shown your willingness to develop Buddhist practice.

SGI-Bel intends to process your data based on your consent when it comes to processing your religious and philosophical beliefs. For this purpose, you must complete forms online or in writing at events, seminars, courses, etc., in order for SGI-Bel to collect this consent.

Objectives of data collection

The data is collected and processed by SGI Bel for the following purposes:

- notices of association meetings (members);
- invitations to meetings, activities, events, seminars, and exams (members and subscribers);
- sending or announcement of publications related to SGI-Bel's activity (members and subscribers).
- ° the smooth running of activities, seminars, exams, etc.

Transfer of data outside our association

Unless you object to such transfer, SGI-Bel is authorised to disclose your data or to transfer it to third parties in the following cases:

- When transferring to a subcontractor to provide us with technical services such as our accountant, lawyer or computer scientist. These transfers will only be made in accordance with applicable regulations to respect your privacy.
- If the transfer is required by a competent judicial or administrative authority.

In this respect, you authorise SGI-Bel to communicate your information to other Soka Gakkai associations established in other countries which have regulations which are just as protective as those applicable in Belgium in terms of privacy and protection of personal data and only for the purpose of registering for seminars after you have informed us of your desire to participate; and Japan-based Soka Gakkai International to allow Japan to update its data on Buddhist practice around the world.

Your rights: Access to collected information, rectification, deletion

You may at any time and without charge request access to and/or a copy of the personal information that we store in our database. We may ask for proof of identification in this context before proceeding with your request. You also have the right to request to correct your data or delete it from our files as long as this does not make it impossible to perform a service you have requested. You can in any case at any time oppose the processing of your personal data by SGI-Bel or request this processing to be limited. When your data is processed, you can also request that it be transmitted to you in a readable format or directly transmitted to another association (portability rights).

Personal data is erased from our files, provided you let us know in writing that you intend to remove yourself definitively from Buddhist practice.

Protecting information and the network

SGI-Bel makes every effort to optimally protect your data on its server against unauthorised access and to ensure the confidentiality of your personal information.

In this respect, only members of Soka Gakkai Belgium with official status subject to a confidentiality obligation have access to your data.

Respect of collected data in terms of minors

We are committed to protecting the privacy of children. In principle, we do not collect children's data unless we obtain parental consent. Please contact us immediately if you believe that a child's data has been collected without parental permission.

Stay informed of changes

SGI-Bel may modify this privacy policy, particularly in the event of legislative changes. We advise you to regularly review the data collection policy on our website www.sgi-bel.org. In addition, we will inform you of any content changes via our frequent communication channels (registration forms for seminars etc.).

Contact us

If you would like to exercise one of the rights mentioned above, if you need specific assistance or you want to send us feedback, please contact us via the various methods listed below:

- Via email at: privacy@sgi-bel.org
- By post to: SGI-Bel asbl, Rue Grisar 46, 1070 Anderlecht
- By telephone: 02/345.87.14 **By fax: 02/346.46.85**

Do not hesitate to contact us if you think that we are not processing your data with the care that you expect. You can also directly contact and file a complaint with the Data Protection Authority:

- *Rue de la Presse, 35, 1000 Brussels*
- *+32 (0)2 274 48 00*